

Admission for Transfer Students

Welcome to Austin Peay! This information applies to you if you have attempted 12 or more college credit-hours and are not a veteran/member of the armed forces. If you have attempted fewer than 12 college credit-hours, please visit our [Freshman Admission](#) website. If you are a veteran or member of the armed services, please visit our [Military/Veterans Admission](#) page.

APSU Transfer Center

We know transferring from one college to another can be stressful. To help ease your transition, we offer special transfer student services through our Transfer Center. Please contact the Transfer Center (931) 221-7280 or (800) 844-APSU with any questions or concerns.

Scholarships

Did you graduate with an Associate's degree from a Tennessee Board of Regents community college or Hopkinsville Community College? Then you may qualify for our Austin Peay Promise scholarship. Information can be found [here](#).

Admission Requirements for Transfer Students

You must...

- Currently be in good standing with the last institution you attended
- Not be on academic suspension from your last institution
- Meet the following minimum GPA requirements:
 - 1.5 GPA if you've attempted 12-29 credit-hours
 - 1.8 GPA if you've attempted 30-45 credit-hours
 - 1.9 GPA if you've attempted 46-59 credit-hours
 - 2.0 GPA if you've attempted 60 or more credit-hours

AND

- Complete the Accuplacer assessment, earning no more than one subscore that requires enrollment in an enhanced core English or mathematics class.

Transfer Student Application Process

- Complete the [online application for admission](#) or call our office at (800) 844-APSU to request a paper application. You will pay a nonrefundable \$25 application fee.
- Ask your previous high school or GED or HiSET test center staff person to send copies of your transcripts, GED or HiSET scores directly to the APSU Office of Admissions.
- Ask your previous college(s), staff person to send copies of your transcripts directly to the APSU Office of Admissions.
- You are required to submit transcripts from previous institutions, even if you do not want to transfer your class credits to APSU.

- If you graduated from high school or earned a GED before 1989, we do not need your high school transcript or GED scores.
- Take the Accuplacer test if you cannot submit valid ACT or SAT scores AND have not earned credits for college-level English composition and/or college-level math. Contact APSU's [Testing Center](#) at (931) 221-6269 for COMPASS test information.
- Submit a certificate of immunization form. You'll need to complete this form and have it signed by a certified healthcare provider. Click [here](#) to print the form.
- Transfer equivalencies are available for our Tennessee Board of Regents community college and Hopkinsville Community College (KY) [here](#).

Application Deadline

All required information must be received prior to admission, evaluation of transfer credit and registration. Application deadlines can be found [here](#).

Transfer Articulation Agreements

To better assist our transfer students, APSU has compiled an equivalency table to facilitate students' transfer to APSU. Austin Peay has articulation agreements with the 13 Tennessee Board of Regents (TBR) community colleges listed below and Hopkinsville College (HCC). The articulation agreements are approved course equivalencies agreed upon between Austin Peay and the TBR community colleges and HCC. Please click [here](#) to find the most up-to-date equivalencies for the schools listed below.

Note: Some forms require Adobe Acrobat Reader*.

- Chattanooga State Community College
- Cleveland State Community College*
- Columbia State Community College*
- Dyersburg Community College*
- Hopkinsville Community College*
- Jackson State Community College*
- Motlow State Community College*
- Nashville State Community College*
- Northeast State Community College*
- Pellissippi State Community College*
- Roane State Community College*
- Southwest Tennessee Community College*
- Volunteer State Community College*
- Walters State Community College*

Liberal Arts Core Requirements

Students who complete the Associate of Arts or Associate of Science degree and transfer to a university within the Tennessee Board of Regents System or Hopkinsville Community College

will have satisfied all lower-division general education requirements. However, additional Liberal Arts Core Requirements may be necessary at APSU to satisfy major field or state certification requirements, dependent upon a student's degree program.

Student Transfer Credit Evaluation

Use the Transfer Credit Evaluation along with the University Bulletin and your faculty advisor in determining academic program requirements. If you need an official APSU transcript, you must request an official transcript through [AP OneStop](#).

The left side of the Student Transfer Credit Evaluation lists the department, course number, course title, credit hours awarded, and grade assigned from previous institutions. For Military Service and Credit by Exam, 'P'(pass) grades have been assigned.

Only letter grades of A, B, C, D, F, or P (without consideration of +/-) are used in calculating your cumulative grade point average (GPA). 'I' grades and unofficial withdrawals are recalculated as 'F'. Quality points are given for each grade as follows; A=4, B=3, C=2, D=1, F=0; P carries no quality points and is not used in calculating GPA.

The right side of the Student Transfer Credit Evaluation is the APSU equivalent department, course number, title and semester credit hours. For courses without an APSU equivalent, elective credit is noted as:

- EL- Elective Lower Division
- EU - Elective Upper Division
- ER - Elective Remedial/Developmental
- EG - Elective Graduate

Remedial/Developmental courses do not count toward your degree. If a course number has been assigned, the APSU title is listed. If elective credit has been assigned, the original title from your previous school is listed.

An elective credit course may be substituted for an APSU course. Approval for Core Substitution must be obtained from the Dean of the College in which the student is majoring. A Major/Minor Substitution must be approved by the Department in which the student is majoring/minoring. Substitution of a lower division course(s) for an upper division course(s) does not affect the 39 hours of upper division credits required for the bachelor's degree.

The completion of an Associate of Arts or Science in a university parallel (transfer) program from a Tennessee Board of Regents two-year college, as stated in the 1988 or later bulletin, will satisfy the Liberal Arts core requirements for the BBA and BS and all core requirements for the BA except for Humanities foreign languages (6 hours). This policy also applies to Hopkinsville Community College if six semester hours of American History have been included and if their core has been met without exception. An official transcript with the degree posted must be submitted to the Office of Admissions.

If you are a veteran receiving VA benefits, please contact the Office of Veterans Affairs at (931) 221-6170 for further transfer information.

If you have further questions about your evaluation, contact the Office of the Registrar Transfer Area at transfer@apsu.edu.

Transfer Students

Pre-registration Checklist

Transfer students may use this checklist as a brief summary of what you need to complete your registration.

- Submit an [Admission Application](#) and official transcript(s) from each institution you have attended. A guide to equivalent courses at Tennessee and other area colleges has been compiled to help facilitate your transfer to Austin Peay. Click [here](#) to find out more.
 - Submit ALL transcripts even if no credit is awarded
 - Official transcripts are identified as those sent from institution to Austin Peay State University, Office of Admissions, P.O. Box 4548, Clarksville, TN 37044.
 - Hand carried transcripts are **NOT ACCEPTED**.
 - If you are admitted as a transfer student, your cumulative GPA will include hours attempted and quality points earned from all regionally accredited institutions.
- Attend preregistration orientation for Transfer students. Contact the Office of Admission or Transfer Center for information about transfer orientation options. After completing the pre-registration orientation, you will:
 - Be cleared for registration.
 - Pre-register for classes. You may pre-register for classes online through [One Stop](#).
- Prior to pre-registration, check [One Stop](#) for any Registration Holds. All Registration Holds must be removed prior to pre-registration. The types of Holds that can prevent you from pre-registering are (list is not inclusive):
 - Financial Aid debt
 - Graduate maximum hours
 - Health Services fees due
 - Library fines/overdue books
 - Traffic fines
- Access [One Stop](#) to register in accordance with your 1st date to register as indicated in your priority pre-registration e-mail.
- After pre-registration, you may make adjustments to your schedule through [One Stop](#).
- Fee Statement/Fee Payment
 - Summer term - Fee statements are sent electronically. Notices are sent to the official university email address.
 - Spring/Fall semesters - Fee statements are sent electronically. Notices are sent to the official university email address.
 - Several ways to pay fees
 - In person at the Browning Building (Refer to [University Academic Calendar](#) for dates)

- By mail (Refer to [University Academic Calendar](#) for dates)
- By Credit card (American Express, VISA & MasterCard) through [OneStop](#) or at cashiers' windows (8:00 a.m. - 4:00 p.m. M-F)
- **Confirm Your Classes**
Confirmation is necessary to prevent your classes from being dropped. Even if your account shows a zero or credit balance, you must complete the confirmation process to retain your classes. See step by step instructions on [confirming classes](#) through OneStop.

Transfer Equivalencies

Transfer Equivalencies -

All TBR institutions have agreed on a fully transferable general education courses. Select the institution from the [list](#) to view the approved general education courses for that institution. The courses shown are approved for general education and reflect decisions recommended by the General Education Advisory Committee and approved by the Vice Chancellor for Academic Affairs.

The Transfer Course Equivalencies provides a list of all course work that has been evaluated by [APSU](#) from other institutions. If a course from an institution is not listed, APSU has not evaluated that course at this time. Please refer to the following site for further information:

Transfer Center

Austin Peay State University welcomes students who have completed courses at another college or university. The APSU Transfer Center is here to assist you in completing the [application and enrollment processes](#), including the required submission of transcripts from all colleges and universities attended, completion of any required testing, and registration in classes. Once you are admitted, you will be directed to the Transfer Online Orientation, which is the first step in registering for classes. We look forward to helping you enroll at Austin Peay! Please contact the Transfer Center anytime, at the information below. [Begin Here!](#)

Students transferring from any public Tennessee community college who want to complete a four-year bachelor's degree have a guarantee that their credits will transfer to APSU if they follow the course requirements for any one of the majors listed among the Tennessee Transfer Pathways for APSU.

A pathway lists the course requirements as you move from a community college to the university. Following the pathways and taking the listed courses helps assure that you don't have difficulty transferring courses and that you don't take unnecessary coursework.

Our most popular majors have transfer pathways available. You'll find a complete list of transfer pathways majors for APSU and the course requirements for each at the [Tennessee Transfer Pathways website](#).

If followed exactly, the pathways also guarantee admission to APSU, but may not automatically guarantee admission into a particular college or academic program. Some specific academic programs, such as (Nursing), where class sizes are limited, may have competitive admissions based on enrollment, and you should be advised about any requirements needed when you inquire with the Admissions Office. For more details, including some program prerequisites, review the [website](#).

Transfer Evaluations

The Transfer Area of the Office of the Registrar is here to assist you in transitioning from your previous colleges to APSU. If you have questions about course acceptance, etc., please feel free to contact us. Please see the alpha split (based on last name) below for appropriate staff contact.

Also visit the [Transfer Guide](#) to get answers to the most frequently asked questions. If you are transferring from a Tennessee Board of Regents Community College visit the [Transfer Agreements](#) or [Tennessee Transfer Pathway](#) to find course equivalencies. Visit [Transfer Equivalencies](#) to view course equivalencies from all institutions.

If you have any question regarding the transfer of credits, please email transfer@apsu.edu or call 931-221-7150 for additional information.