

Grade Appeals

Any student who wishes to appeal a course grade must follow the process of appeal to the faculty member, Director of Academic Affairs, and Academic Dean (where applicable). All appeals must be in writing and given to the appropriate person no later than five days after the decision being appealed is made. The appeal must state on what grounds the appeal is being made and why the student believes an appeal is warranted. Between the time the decision being appealed is made and the appeal decision, the decision being appealed stands and must be obeyed by the student.

Student Classification (undergraduate)

Students are classified according to the number of semester hours earned previous to the current term.

Classification Hours Earned

- Freshman 0-27 hours completed
- Sophomore 28-59 hours completed
- Junior 60-95 hours completed
- Senior 96 or more hours completed

Academic Probation & Suspension

Undergraduate:

Students are placed on academic probation at the end of the term in which the cumulative GPA falls below the required minimum for their class standing:

- Freshman (0-27 hours completed): 1.5 GPA
- Sophomore (28-59 hours completed): 1.8 GPA
- Junior (60-95 hours completed): 2.0 GPA
- Senior (96 or more hours completed): 2.0 GPA

The period of academic probation will continue as long as the GPA fails to meet the minimum GPA requirement. Students on academic probation must limit their academic load to 15 term hours. Any student who fails to make a C average (2.0) for the term on probation is automatically suspended for one term.

A one-term academic suspension is given to any student who obtains a GPA of 0.0 in any term, or who fails to obtain a term GPA of 2.0 while on academic probation. After the second one-term suspension, any student subject to suspension will be given a one-year academic suspension. Readmission to the University after a term of suspension is not automatic. Upon receipt of a suspension notice, the student may send a letter of