

than 12 graduate hours during a term without permission. Please contact your scheduler/advisor for more details.

### **Dean's List Recognition (Undergraduate students only)**

To be eligible for the Dean's List for any given Fall, Spring, or Summer term, an undergraduate student must be a full-time student registered for a minimum of 12 graded credit hours and earn a GPA of 3.70 or higher – Pass/Fail, Incompletes or Challenge Exams are not eligible. Only grades entered as of January, May, and September will be used to determine eligibility (see below). The Dean's List is published three times during the year:

<u>Date</u>	<u>For Term</u>
Feb 28	Previous Summer Term
June 30	Previous Fall Term
October 31	Previous Spring Term

### **Honors Recognition**

Undergraduate students with a GPA of 3.70 or higher at the time of graduation will receive Honors recognition during the graduation ceremony and on the diploma.

### **Credit**

Bethel University defines the unit of credit as the semester hour. According to the mission and goals of Bethel University, the faculty and academic administration of the University have agreed that the credit hours awarded for a course should include an aggregate of the following: standards and guidelines of SACSCOC, Federal definitions related to course credit, and the Carnegie college student credit hour policy.

### **Transfer Credit**

Bethel University accepts credit in transfer from regionally and nationally accredited institutions that are recognized by the United States Department of Education. All credit presented from other institutions is evaluated for transfer on a course by course basis.

Provided that the following criteria are met, enrolled students may transfer credits from other regionally accredited institutions of higher learning. A scheduler/advisor and the registrar must approve the course(s); the course(s) cannot violate the residency requirement; and the credits earned cannot exceed the transfer allotments in the major or minor field or exceed the hour limit on courses completed at a junior or community college. No grade below a "C" or equivalent will be accepted as transfer credit, and grade points from hours accepted as transfer credit are not included in the Bethel University academic record. However, a student may petition to be granted an exception to these policies and have their credits and grade points considered. In that case, all credits and grades

accepted by the Registrar's evaluation of transfer credits from an accredited school will be accepted. Once a petition has been granted, the petition cannot be revoked.

Transfer students who have completed less than 12 semester hours at an accredited institution must submit high school transcripts or GED scores, and unless otherwise exempt, SAT or ACT scores. (See "Transfer Students" in the Admissions section for additional information.)

### **Undergraduate Transfer Credit**

- Bethel University does not limit the number of undergraduate hours that may be transferred. However, all students must meet all Bethel University residency and graduation requirements. (See Residency Requirements and Requirements for Graduation sections).
- Transfer work is not included in the Bethel University's GPA and only courses with the letter grades of A, B, C, P, and S are considered for transfer.
- Bethel University does not transfer developmental courses or College Orientation course work.
- Courses that have been graded with an "I" are not transferrable. Applicants wishing to receive credit for courses with "I" grades, must contact the awarding institution to complete the course.
- Transfer work may not be used to satisfy Bethel University's major degree requirements.
- Bethel University grants non-traditional credit for military service and service schools as recommended by the Guide to the Evaluation of Educational Experiences in the Armed Services published by the American Council on Education. (See Advanced Standing Credit)
- For Bethel University students, any credit earned at another institution intended for transfer to Bethel University must have prior written approval.

It is the student's responsibility to submit the name of the institution, the course codes, the course names and the course descriptions for all courses from which he/she wishes to receive credit.

### **Graduate Transfer Credit**

- A maximum of six graduate semester hours from an accredited institution may be applied towards a graduate degree\*.
- Transfer hours may be applied only in electives.